

Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

December 6, 2016

7732 W Glasgow Pl., Littleton CO

7:00 PM

Meeting was called to order at 6:39 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Steve Olson, RJ Maunton, Mary Schneider, Eileen Hoffman and Mary Swanson

Board members absent and excused:

CPMG Staff: Virginia Johnson, Association Manager

Contractors: None

Homeowner Forum: 0 homeowners in attendance – Annual Meeting to follow

Approval of Meeting Minutes:

- **Motion:** To approve the October 18, 2016 meeting minutes as written was made by Mary Swanson, seconded by Eileen Hoffman, and passed unanimously.

Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

Business & Discussion Items:

- **Motion:** to approve the CPMG Contract for a total cost \$13, 044.00 was made by Steve Olson, seconded by Eileen Hoffman and passed unanimously.
- **Motion:** to request Proway repair potholes as weather permits was made by Eileen Hoffman, seconded by Mary Schneider and passed unanimously.

Financials/Legal:

- **Motion:** To accept the October 2016, financials as prepared by CPMG, subject to audit, was made by Mary Schneider, seconded by Mary Swanson and passed unanimously.

Review: The Attorney Status Report was reviewed.

Architectural: None

Correspondence: None

Hearings: None

Adjournment: 6:45 p.m.

Next Meeting: December 6, 2016 - Annual Meeting to follow Then February 21, 2017



Minutes approved at the 2.21.17 Board Meeting

